

DenMar Tool and Parts Attendant Job Vacancy (DMS 2025-015)

Tool & Parts Attendant – Nellis AFB, NV

High school diploma or GED is required. Mathematics skills are desirable.

Must speak, read, write and understand English with the ability to interpret technical data and special operating instructions in the same language.

Must be willing to deploy to support off-station requirements.

Performs housekeeping duties within 100 feet of assigned work areas (excluding bathrooms).

Performs vehicle use inspections, cleaning and wash.

Performs any other supportive duties as assigned.

Must be physically capable of performing all assigned duties.

Must be able to obtain and maintain a Secret security clearance (or higher, if required).

Must be able to, if required, obtain and maintain a government driver's license. If controlled movement area (CMA) access is required must be able to pass color vision test.

Environment ranges from office, hangar and flightline and requires extensive climbing, standing, stooping, bending, pushing, kneeling, stretching, and walking demands.

May be required to work in other work sections throughout the contract.

Job Description:

Ensure the security, control, and accountability of tools and equipment during issue, turn in, inspection of Consolidated Tool Kits (CTK) and equipment IAW Air Force instructions, applicable regulations, and company procedures. Perform tool replacement, including warranted and spare tool programs, order/dispose of HAZMAT items to maintain CTKs, shop and support equipment. Documents, perform periodic inspections and maintenance of all support section assigned tools and equipment. Document tool control with computerized databases (TCMax), spreadsheet and computerized inventory management programs or equivalent. Control and maintain Test Measurement and Diagnostic Equipment (TMDE) and Land Mobile Radio (LMR) equipment. May be responsible as a primary or alternate HAZMAT, TMDE, Technical Order Distribution Assistant (TODA), spare tools monitor or perform as equipment account custodian as directed by management. Receives technical guidance from Managers or Leads as required. May be required to obtain and maintain special certifications as directed by management. Reviews and completes forms documentation pertinent to aircraft or equipment maintenance, enters maintenance actions into applicable MIS system and will make entries in forms, logs,

records, or electronic equivalent as required. Complete all assignments and tasks as directed by managers, supervisors, leads, and more senior technicians.

Minimum Requirements:

Minimum of 1 year in tool room or parts counter experience is required. Working knowledge of MIS systems, forms documentation and strict adherence to technical data is required.

DenMar Services, Inc. is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.